



Minutes Executive Group Meeting – 18th November 2020

Date and Time:	Wednesday 18 th November 2020 – 7:32pm
Location:	Via Zoom
ADMINISTRATION ITEMS	
Attendees:	Richard Patterson, Simon Kent, , Declan Ward, Jack Mallinson, Anne Haw (left 7:54pm), Graeme Downing (minute taker)
Apologies:	Ray Everest; Lyn Mayes, Stephanie Symynuk
Acceptance of Previous Minutes and Matters Arising:	Meeting held 7 th October, 2020 RP/ SK Approved RE to meet with NZSSSC; RE to provide report on 2020 NZ Sec Schools event; GD to re-circulate date requests for 2021 EG forum;
Decisions Made Since Last Meeting:	Approved GD offer to purchase 2 x OWNZ training sets for the sum of one month's contract payment; approved WOW and CWA club events; approved membership by-law changes; approved new clubs Mohua Weightlifting Club, Victory Barbell, Nefarious Olympic Weightlifting; approved establishment of on-line e-commerce site; in addition to allowing young athletes who meet qualifying standards to compete and medal at Nationals, records set will be recognised, and results will contribute to overall team points;
PERFORMANCE ITEMS	
Item 1:	Financial Report - Anne Haw AH / DW Accepted GST periods adjusted to meet new end of Year. SK to follow up with Sky and Wardell & Associates.
Item 2:	Administration Report GD/ SK Accepted Constitution changes have been approved by Inc Soc; applying to SNZ for additional Resilience funding – earmarked for technology re-development.
OPERATIONAL ITEMS	
Item 3:	Sanctioning Events GD Proposed by-law change to delegate the sanctioning of Club events to the Administrator RP/DW Approved
Item 4:	2020 Nationals report SS SS unable to attend – general discussion that the event was well presented and successful, connectivity issues with the software need to be addressed, financial management / responsibility for events needs to be clarified and documented, approx 2000 views per session for the live stream across the 3 days. Formal report needs to be completed urgently to obtain final funding payouts to enable invoices to be paid.
STRATEGIC ITEMS	

Item 5:	Anti-Doping Report – Yvonne Gibbs Nil report	
Item 5:	Secondary Schools Co-ordinator Nil report	RE
Item 6:	Cultural Co-ordinator Report Nil Report	RE
Item 7:	High Performance Report	SK /DW Accepted
Item 8:	TO Manager Report – Barbara Grieve	BG/ RP Accepted
Item 9:	Masters Report – Masters Committee Nil Report	
Item 11:	OWNZ Database & Org Structure Updates Org re-structure progressing, including additional meeting with some interested parties(database deadlines have taken priority); database progressing well and confident of a November launch prior to expiry of existing contract;	GD
GENERAL BUSINESS		
Item 12:	OWNZ Business Supporters Sponsorship Approved in principle RP/ SK	RP
Item 13:	E-commerce Back end Approval in principle RP/SK	RP
Date & Time for next meeting:	Meeting ended 9.36pm. Next meeting 16 December, 7.30pm	