



Minutes Executive Group Meeting – 7th October 2020

Date and Time:	Wednesday 7 th October 2020 – 7:36pm
Location:	Via Zoom
ADMINISTRATION ITEMS	
Attendees:	Richard Patterson, Simon Kent, Ray Everest, Lyn Mayes, Stephanie Symynuk, Declan Ward, Graeme Downing (minute taker)
Apologies:	Anne Haw; Lyn Mayes left meeting at 9.03pm
Acceptance of Previous Minutes and Matters Arising:	Meeting held 26 th August, 2020 RP/ JM Approved NZ Masters Nationals change of host has been completed; e-mail of support sent to Wardell & Associates and Sky
Decisions Made Since Last Meeting:	Approved revised Tokyo Olympic selection criteria; approved by-law amendments regarding membership; approval of 3 sanctioned events
PERFORMANCE ITEMS	
	The President formally welcomed and congratulated new EG Members Declan Ward and Stephanie Symynuk to the Group.
Item 1:	Financial Report - Anne Haw AH / SS Accepted
Item 2:	Administration Report GD/ DW Accepted GD updated progress post AGM, including re-structure, and new database platform. RP provided update on trials with new Canadian event management system, and recommended that this become the standard management software to be used at all OWNZ level events.
OPERATIONAL ITEMS	
Item 3:	2020 Nationals update SS \$28k funding received so far to assist in the event, with additional local sponsors and partners sponsors still being finalised. Organisation progressing well. A post-event report will be produced. RP to lock-in Streamshop live-streaming.
STRATEGIC ITEMS	
Item 4:	Anti-Doping Report – Yvonne Gibbs Nil report
Item 5:	Secondary Schools Co-ordinator RE / SS Accepted RE to meet with new NZSSSC representative in November. As members of Auckland College Sport, OWNZ will be required to host a Sec Schools event in Auckland in 2021. Suggested that the Sec Schools regional events could become a regular feature. RE to provide a report on the 2020 Sec School sectional events.

Item 6:	Cultural Co-ordinator Report Nil Report	RE
Item 7:	High Performance Report HP Director outlined the concept of naming a “paper’ NZ Youth Team base on performances at Sec Schools. Those meeting the required standards to be recognised as National Representatives in recognition of their achievements, without attending an event due to the current international situation. These athletes will be recognised at the Nationals.	SK /RE Accepted Approved
Item 8:	TO Manager Report – Barbara Grieve	BG/ LM Accepted
Item 9:	Masters Report – Masters Committee NZ Masters Nationals next weekends. 54 entries received. EG approved WHOW to host the weightlifting event for the 2021 Masters games to be held in Wanganui.	LM / RP Accepted
Item 10:	OWNZ Structure GD provided a brief outline of the proposed structure and functions of the previously circulated organisation structure. EG approved in principle. GD to develop policy to support the structure and to work with SS on communication strategy. Meantime, various parties will be approached to seek their interest in being involved in the new structure.	GD
GENERAL BUSINESS		
Item 11:	Stakeholder List A database containing networking connections to be investigated / established by SS.	SS
Item 12:	Secondary Schools Due to some issues around the recent events regarding entry requirements imposed by NZSSSC, it was suggested that we need to ensure that this event meets the needs of OWNZ and its members, rather than an external organisation’s requirements. This needs to be considered in future event management planning, and any agreements with external parties. RE to raise some of these issues during upcoming meeting with NZSSSC	GD
Item 13:	Discussion around the use of the OWNZ logo and potential income streams. GD to look into drafting policy controlling the internal and external use of the logo, and potential trademarking.	
Item 14:	RE recommended that the suggested NCEA Unit Standards discussed at previous meeting be approved and submitted to the Standards Authority for credit approval.	RE / RP approved
Item 15:	SK recommended that the qualification for Senior Nationals be revised to be standards based rather than age based. After discussion, it was suggested that this be trialled at the 2020 National Championships on an invitation only basis. HPD to make appropriate invitations.	SK / Re Approved
Item 16:	Suggestion to host another EG “face to face” meeting end of 2020 or beginning of 2021. GD to propose some options.	
Date & Time for next meeting:	Meeting ended 10.21pm. Next meeting 18 November, 7.30pm	