



Minutes Executive Group Meeting – 11th December 2019

Date and Time:	Wednesday 11 th December 2019 – 7:30pm
Location:	Skype Conference Call
ADMINISTRATION ITEMS	
Attendees:	Richard Patterson, Simon Kent, Ray Everest, Shanaya Allan, Amanda Gould, Lyn Mayes, Jack Mallinson, Graeme Downing (minute taker)
Apologies Received:	
Item 9:	High Performance Report – Simon Kent Simon (currently in China) spoke briefly to his report, and provided an update on the China event. SK/RP Accepted
Acceptance of Previous Minutes and Matters Arising:	Moved to accept 13 November EG meeting minutes: AG/RP Accepted Matters Arising; (1) Letter to be sent to Sheryl Tan confirming her appointment as a national Selector (GD) (6) RP to follow up with Gabrielle Peach re LiveFit (7) GD reported on developments regarding insurance. Bridges Insurance have been appointed as brokers for OWNZ. Associate Liability cover being sought as a priority. Travel Insurance also being reviewed – possible issue with “professional” exclusion clause for 2 athletes also being investigated. (15) RP to follow up on Nationals Report (16) Business card format approved. GD to organise for those who need them. (21) Venue, travel and accommodation booked. GD to liaise with RP on format and schedule
	SK left the meeting at 7.15pm
Decisions Made Since Last Meeting:	Waterloo Bar Bell Club approved as a new club. HP Contract process agreed – GD and SK to action
PERFORMANCE ITEMS	
Item 1:	Financial Report - Anne Haws Report tabled AG/RP Accepted
Item 2:	Administration Report – Graeme Downing Report tabled – vote of thanks for ongoing patience and support. LM/RP Accepted

OPERATIONAL ITEMS	
Item 3:	Ratification of National Records - Ron Mann Report tabled RP/LM Accepted
Item 4:	Application to host 2020 Masters Nationals (WOW) LM/RP Accepted GD to send confirmation and congratulations to the club.
Item 5:	SGM request GD outlined the issues around Full Audit requirement vs Independent Review as per recommendation circulated. Recommended that the EG call for a Special General Meeting in the New Year to address the following; <ul style="list-style-type: none"> (i) Change the Constitution to allow annual accounts to be Independently Reviewed rather than Audited (ii) Change the financial year end from 30 September to 30 June (iii) Appoint an Independent Reviewer LM/AG Approved GD to arrange details for calling the meeting, set an appropriate date, and work with Treasurer to seek an Independent Reviewer to nominate.
STRATEGIC ITEMS	
Item 11:	Masters Report – Masters Committee LM spoke to the report and recommended that the Masters qualification remain at 10/15kg rather than 85% of entry total. RP/LM Approved GD to send a letter of congratulations to the organising club for the successful 2019 National Masters Championships. LM left the meeting at 8.30pm
Item 6:	Anti-Doping Report – Yvonne Gibbs Report tabled RP/AG Accepted
Item 7:	Secondary Schools Co-ordinator - Ray Everest Report tabled RE/RP Accepted
Item 8:	Cultural Co-ordinator Report – Ray Everest Report tabled AG/RP Accepted
Item 10:	TO Manager Report – Barbara Grieve Report tabled SA/JM Accepted
GENERAL BUSINESS	
Item 12:	Transgender by-law GD tabled a proposed by-law addition covering the requirements for trans-gender athletes RP/AG Approved GD to update by-laws

<p>Item 13:</p>	<p>EG Meeting dates and frequency</p> <p>GD tabled a schedule for 2020, moving meetings to 6 weeks and allowing more time for EG to read and consider documentation for meetings. Matters of urgency to be dealt with as they occur and be approved as “Decisions Made” at next meeting. RP/AG Approved</p> <p>GD to circulate to EG and report writers</p>
<p>General Business</p>	<p>SA reported on sending letter of support for citizenship for Rob Jordan</p> <p>RP outlined Wardell & Associates opportunity for additional funding to live stream the Women in Weightlifting event</p> <p>AG to provide an overview of the event, and RP to provide an introduction with Hana-Rae Siefert (W&A)</p> <p>RP offered a vote of thanks to the EG for their efforts throughout the year, and wished all a Merry Christmas.</p>
<p>Date & Time for next meeting:</p>	<p>17 January 2020, 10.00am</p> <p>Meeting closed 8.58pm</p>