



Minutes Executive Group Meeting – 13th November 2019

Date and Time:	Wednesday 13 th November 2019 – 7:30pm
Location:	Skype Conference Call
ADMINISTRATION ITEMS	
Attendees:	Richard Patterson, Simon Kent, Ray Everest, Shanaya Allan, Amanda Gould, Lyn Mayes, Jack Mallinson, Graeme Downing (minute taker)
Apologies Received:	
Acceptance of Previous Minutes and Matters Arising:	<p>Moved to accept AGM meeting minutes: L Mayes Seconded: A Gould Passed unanimously</p> <p>Moved to accept previous EG meeting minutes (9 Oct): R Patterson Seconded: S Allan Passed unanimously</p>
Decisions Made Since Last Meeting:	<ul style="list-style-type: none"> • Laurel Hubbard requested permission to train in Noumea from 1 Nov - EG approved request • Isaac Lawgun given EG permission to travel and train in USA. <p>Megan Gifford (Signal) and Cam McTaggart's selection to compete at 2019 IWF World Cup approved</p>
PERFORMANCE ITEMS	
Item 1:	Financial Report – Anne Hawe
Matters	Treasurer unable to attend due to illness
Decision or Recommendations	
Item 2:	Administration Report – Neroli King
Matters	<p>The following items to be added to the Report;</p> <ul style="list-style-type: none"> • Ranking Lists as of 31 October • Constitution as approved at the AGM • 2019 Annual Report • 2019 National Championship Results • 2019 AGM Agenda <p>Vote of thanks to Neroli, Amanda, and Shanaya from Graeme for ongoing support in admin</p>
Decision or Recommendations	

OPERATIONAL ITEMS

Item 3:	Ratification of National Records - Ron Mann
Matters	62 new records since the last meeting. 21 male and 41 female Refer attached report
Decision or Recommendations	Amendment to M Signal record to 93kg New national records ratified by the EG. Moved to accept National Records: L Mayes Seconded: R Everest Passed unanimously.
Item 4:	Application for Selector (S Tan)
Matters	Application for National Selector received from S Tan.
Decision or Recommendations	Recommended that the appointment be approved, subject to HPD contacting Jodie Mason for any input preferably by 20/11 Moved; R Patterson Seconded; L Mayes Passed Unanimously
Item 5:	Event Dates (Secondary Schools, South Islands)
Matters	Proposed dates received as follows; <ul style="list-style-type: none"> • NZSS, 29-30 August, Dunedin • SI, 6-7 June (+/- 1 week) TBC
Decision or Recommendations	Proposed dates be accepted; CCW to be in contact to confirm South Islands Moved; R Patterson Seconded; A Gould Passed Unanimously NZSS event to be live-streamed, preferably by The Stream Shop. Richie to contact them to pre-book.
Item 6:	LiveFit 2020 Campaign
Matters	Gabrielle Peach joined the meeting at 19:57 to discuss the tabled LiveFit 2020 Campaign and requested guidance on the structure of the Weightlifting segment delivery.
Decision or Recommendations	The discussion suggested that the structure will best be determined by the purpose, and the following recommendations were made; <ul style="list-style-type: none"> • Determine what OWNZ hopes to achieve from the event • Determine what participating clubs hope to gain from the event • Canvas clubs for commitment to be involved Gabby to draft and circulate to EG

Item 15:	Nationals Review
Matters	Item 15 brought forward while Gabby in attendance. Suggestion that an Event Management Guidelines be created, to include timelines, checklists, supporting resources, etc for future events so a standard is established and maintained Report on the Event to follow.
Decision or Recommendations	EG supported this suggestion, perhaps with a “working group” to be formed to work on the resources. Gabby left the meeting at 20:28
Item 7:	Anti-Doping Report – Neroli King
Matters	Meeting to move “into committee” Moved; R Patterson Seconded; L Mayes Meeting moved “into committee at 20:29 Meeting to move “out of Committee” Moved; R Patterson Seconded; A Gould Meeting moved “out of Committee” at 20:39
Decision or Recommendations	G Downing to investigate current OWNZ insurance cover and work with Bridges Insurance Brokers to identify suitable cover for OWNZ needs. Crisis Management Policy to be drafted by A Gould & G Downing
Item 8:	Secondary Schools Report
Matters	Nil report
Decision or Recommendations	R Everest to advise clubs re 2020 NZSS
Item 9:	Cultural Co-ordinator Report
Matters:	Nil Report
Decision or Recommendations	
Item 10:	High Performance Report – Simon Kent
Matters:	<ul style="list-style-type: none"> • Tina Ball & David Liti to train overseas between 19/12/19 and 4/2/20 • HPD supplied a letter of support from OWNZ to assist with extended visa for L Hubbard in NCL. Support gratefully received and acknowledged. • China event to be attended by M Signal ,C McTaggart, and S Kent • Doha and Roma events to be attended by T Bell, L Hubbard, and D Liti • Australian Open end of Feb 2020. 12 athletes have completed Expressions of Interest, 11 already qualified and the remaining athlete should by 30/11/19 • Women In Sport funding application via HPSNZ rejected • HPD to attend meeting with HPSNZ prior to 2019 Review process

Decision or Recommendations	EG approved; <ul style="list-style-type: none"> • Training tour for D Liti & T Bell • China event attendance • Doha and Roma event attendance HPD to advise those involved
STRATEGIC ITEMS	
Item 11:	TO Manager Report – Barbara Grieve
Matters	Report as read
Decision or Recommendations	N/A
Item 12:	Masters Co-Ordinator - Neroli King
Matters	<ul style="list-style-type: none"> • Tower Insurance consented use of banners for the NZ Masters • President requested approval for funding to transport the banners to the event, subject to confirmation that the venue has room for them Moved; R Patterson Seconded; A Gould Passed unanimously
Decision or Recommendations	EG agreed that the banners remain in the SI until after the 2020 Secondary Schools Championships in August
Item 13:	Club Event Trans-gender Entry
Matters	Club requesting guidance on an entry application by a trans-gender athlete for their club competition
Decision or Recommendations	The EG agreed to adopt the IOC Guidelines based on precedent. These guidelines will become the agreed policy and will need to be adhered to. G Downing to advise the club, and R Everest will follow-up with a call to the club.
Item 14:	Women in Weightlifting (Dr Stacy Sims) – Ray Everest
Matters	Dr Sims has expressed interest in being involved in the “Women In Weightlifting” weekend.
Decision or Recommendations	Funding has been approved for this event. A Gould and S Allan to reconvene the working group for this event, taking the expressed interest into consideration
GENERAL BUSINESS	
Item 16:	Business Cards
Matters	G Downing suggested that these may be useful for certain roles within OWNZ
Decision or Recommendations	G Downing to draft a format, determine who needs cards, and organise printing

Item 17:	Live-Stream de-brief
Matters	President to meet with The Stream Shop, Waddell & Associates, and Tower Insurance on 21/11. Live-streaming of NZ Masters being investigated.
Decision or Recommendations	
Item 18:	Sponsors
Matters	President advised that D3, Luv A Pie, Blue Dinosaur are keen to remain involved
Decision or Recommendations	
Item 19:	NZSC Launch
Matters	S Kent to attend representing OWNZ
Decision or Recommendations	
Item 20:	Linkedin
Matters	President to organise
Decision or Recommendations	
Item 21:	EG Strategic Planning Session
Matters	EG needs to get together to formulate the strategic direction for the next 4 years, and prepare 2020-2023 Strategic Plan
Decision or Recommendations	G Downing to organise event for 17-18 January 2020
Date & Time for next meeting:	Wednesday 11 th December 2019 – 7:30pm
Meeting ended at:	21:34