



# **2019 New Club Information Booklet**

# Contents

## **A. How to become an OWNZ Affiliated Club**

1. Contact OWNZ (application form)
2. Executive Group Approval
3. Club Affiliation Fee Payment

## **B. Requirements of OWNZ Clubs**

## **C. MYPLATFORM: Member Management & Online Payment System**

1. Club access
2. Benefits of MemberDesq
3. Benefits of Online Registration & Payment
4. Not Compulsory
5. Change your mind?

## **D. Benefits of being an affiliated Club**

1. Club Representation
2. Sanctioning Weightlifting Competitions
3. OWNZ Website
4. OWNZ Communications
5. OWNZ Relationships
6. Hosting Rights
7. Business Partners

## **E. 2016 – 2020 Strategic Plan Alignment**

1. Club Workshops
2. School Program
3. Coach Development Pathway

## **F. OWNZ Contact Information**

## **A.) How to become an OWNZ Affiliated Club**

### **1. Contact OWNZ**

Clubs apply to Olympic Weightlifting New Zealand by filling out the Club application form and sending it through to the Administration to submit to the Executive Group for approval. Approval will be made within 30 days. Club application forms can be found underneath Club Resources at: [www.olympicweightlifting.nz/resources/](http://www.olympicweightlifting.nz/resources/)

### **2. Executive Group Approval**

After approval, an email will be sent to the Club notifying them of the acceptance and informing them that Annual fees need to be paid to OWNZ via MYPLATFORM before membership is completed.

### **3. Club Affiliation Fee Payment**

When payment has been received via MYPLATFORM they become an Official Club and the following will happen:

- Announcements through our Newsletter, website and on our social media pages welcoming the new Affiliated Club
- Club details will be promoted on our Website
- Official Letter from OWNZ (the National Sporting Body) welcoming them and stating that they are an Affiliated Club of our organization

### **MYPLATFORM Access**

Please click this link to access our Registrations via MYPLATFORM: <http://olympicweightlifting.nz/registrations/>

## **B.) Requirements of OWNZ Clubs**

As stated in the OWNZ By Laws there are three main requirements of being an OWNZ Affiliated Club.

### **7.0 CLUB AFFILIATION BY-LAWS**

#### **7.1 Purpose**

7.1.1 In accordance with the OWNZ Constitution, the purpose of this By-law is to set out additional detail on:

- a) Club Affiliation Requirements
- b) Club Affiliation Fee of \$135.00; and
- c) New Club Affiliation Application.

#### **7.2 Club Affiliation Requirements**

7.2.1 All Clubs affiliated to OWNZ are required to meet the following standards in order to maintain an active affiliation.

### 7.2.3 Membership requirements:

- i. A Club must have a minimum of 5 active members affiliated to OWNZ.
- ii. Active members are those who participate in OWNZ competitions.
- iii. A Club must have a training facility with adequate barbells and equipment maintained to a good standard.

### 7.2.4 Volunteer requirements

- i. All OWNZ affiliated Clubs are encouraged to activate 3 new referees over an annual period.  
*Note:* Dates and venues for Referees Courses are released each year. Please check the OWNZ Calendar or a Club can host their own exam, more details about this are on our website.
- ii. All clubs must put forward the names of referees and volunteers (loaders, scorekeepers, timekeepers etc) of the relevant level to local, regional and national competitions when possible.

## 7.3 Affiliation Fee

7.3.1 Clubs are required to pay OWNZ the annual affiliation fee, which is due by 1st January of that year.

## 7.4 New Club Affiliation

7.4.1 Clubs looking to affiliate with OWNZ for the first time must submit a New Club Affiliation Form to the Administration. This can be found on the OWNZ website.

7.4.2 Once received the Administration will request approval for this club from the Executive Group. If approved, the Club must complete their Club registration form and pay their affiliation fee to finalise their membership with OWNZ.

## **C.) MYPLATFORM: Member Management & Online Payment System**

**MY PLATFORM** was developed in partnership with **IMG Sports Technology Group**. It provides the weightlifting community with a variety of tools to facilitate administrative functions at national and club level, along with

providing every individual participant with access to the system to view and maintain their personal details and pay for services offered by OWNZ.

### **1. Club Access**

OWNZ can provide each affiliated club with this resource to use as well, FREE OF CHARGE, to collect their own membership registrations and have access to the reporting options the system provides.

If interested, New Clubs will be set up with a master login/password for their own club console once affiliation has been approved. We will work closely with you in setting up your own membership registrations and payment options.

### **2. Benefits of the Member Management System - MemberDesq**

- Reduce the time and resources needed to administer your Club
- Capture, store, track and update member and club information in a secure environment
- Access to detailed reporting functionality
- Communicator system allowing club managers to contact members straight from their database
- All information is secure but you can also access this information from any computer

### **3. Benefits of Online Registration & Payment**

- Simple and easy way for members to affiliate with you and OWNZ
- Payment system integrates easily into the registration form
- System can be used for other transactions like event fees and merchandise sales
- Allow members to pay anywhere at anytime
- Link registration and payments to your own Club website

### **4. NOT COMPULSORY**

This is NOT a compulsory requirement of being an OWNZ affiliated Club. We understand that majority of Clubs already have their own registration and payment systems in place. However, as the sport continues to grow, it might be something we consider for the future but we would like to provide the option to Clubs to use and familiarize themselves with this system by their own choice.

### **5. Change your mind?**

The good thing about this system is that it will still collect and store all of your Club members information with the option of developing your own system later on if you change your mind.

## **D.) Benefits of being an Affiliated Club**

### **1. Club Representation**

Allowing your members to represent your Club at OWNZ sanctioned events and at OWNZ National Championship events.

### **2. Sanctioning Weightlifting Competitions**

Ability to have your club competitions sanctioned by OWNZ & Club Competitions will be advertised on the yearly OWNZ Calendar.

### **3. OWNZ Members**

As of 1 March 2019, OWNZ Members must choose an OWNZ affiliated club to join ie they will not be able to identify as 'Independent' members.

### **4. OWNZ Website**

Club details and social media links will be advertised on the OWNZ website.

### **5. OWNZ Communications**

Monthly newsletters with specific Club Manager Information

### **6. OWNZ Relationships**

If appropriate, opportunities to participate & network in potential workshops/ conferences delivered by Sport NZ, HPSNZ, Regional Sports Trusts and other sport industry organizations providing services to clubs.

### **7. Hosting rights for OWNZ National Championship Events**

Clubs have the ability to apply for hosting rights to the following National Championships along with support and guidance with event management and delivery.

- Senior & Junior National Championships
- North & South Island Championships
- Masters National Championships
- Secondary Schools National Championships

## **E.) 2016 – 2020 Strategic Plan Alignment**

OWNZ has a great Strategic plan and it is our mission to lead, strengthen and promote the sport of weightlifting in New Zealand.

Our core values are integrity, leadership, excellence & resilience.

If you would like to read more about our strategic plan please follow: <http://olympicweightlifting.nz/wp-content/uploads/2016/04/OWNZ-Strategic-Plan1.pdf>

## **1. Club Workshops**

Throughout the year OWNZ will be delivering Workshops that educate, strengthen and develop our clubs in delivering the sport of Olympic Weightlifting to its members and community.

*Topics can vary but may include:*

- Competitions Hosting Requirements
- Event Management
- Volunteer retention
- Up-skilling Officials
- Referee Exam/s
- Education on funding applications & sponsorship
- Anti-Doping Education
- Developing Club Governance & Strategic Direction
- Alignment with OWNZ's Vision

## **2. School Program**

OWNZ is developing a school program that will be made available for our affiliated clubs to endorse. The aim of this program will be to strengthen the links between clubs and schools and to increase the opportunities our youth have in participating in weightlifting. This program will align directly with the school curriculum and OWNZ will provide help with creating a relationship with the school that is sustainable.

## **3. Coach Development Pathway**

OWNZ is in the process of finalizing our Coach Development pathway. We are looking to build and develop a coaching system that also aligns with potential stakeholders.

The outcome of this pathway is to build capacity and capability of our coaches at all levels of our sport to deliver quality experiences in weightlifting.

## **F.) OWNZ Contact Information**

Website: [www.olympicweightlifting.nz](http://www.olympicweightlifting.nz)

Facebook: Olympic Weightlifting New Zealand

Instagram: olympicweightliftingnz

If you have any questions regarding the content of this booklet please contact OWNZ at [info@olympicweightlifting.nz](mailto:info@olympicweightlifting.nz)

We look forward to working with your Club!