



Minutes for Executive Group Meeting - 14th December 2018

Date and Time:	Friday 14 th December 2018, 9.30am
Location:	Face to Face - Auckland
ADMINISTRATION ITEMS	
Attendees:	Jules Dempsey, Neroli King, Simon Kent, Ray Everest, Shanaya Allan, Amanda Gould, Danielle Ralph, Richie Patterson(10.30am)
Apologies Received:	
Acceptance of Previous Minutes and Matters Arising:	<ul style="list-style-type: none"> - Additional information has been located which will help answer the questions that were remaining from the auditor. Danielle will send these on and answer any remaining questions once the auditors return to work in February. - Danielle to chase up signed MOU from Keisha Soffe <p>Moved to accept previous minutes: Shanaya Allan Seconded: Neroli King Passed: Unanimously</p>
Decisions Made Since Last Meeting:	<ul style="list-style-type: none"> • Approval for Keisha Soffe to be appointment Technical Official Manager • Approval for Nick Collins to update our website back end for archiving 2018 records allowing room for new 2019 records • Approval for Auditors to file a qualified report to finish off this years audit • Approval to apply for funding from Mainland Foundation & Invercargill Licensing Trust • Funds moved around in the bank account to pay wages & bills
PERFORMANCE ITEMS	
Item 1:	Financial Report
Matters	<p>2018 Affiliations 35 Affiliated Clubs + 551 Affiliated Members</p> <p>See supporting documents from Anne Haw. <u>Balances are:</u> 00 - Everyday Account - \$1097.96 01 - Affiliations - \$2174.71</p>

	<p>02 - Salary - \$3981.20 03 - Events - \$5148.58 04 – HP - \$1.00 090 – Savings - \$13130.64</p>
Decision or Recommendations	<ul style="list-style-type: none"> - Danielle to create a 2019 budget and membership forecasts and breakdowns. - Danielle to use the 2019 OWNZ calendar to create a 2019 Funding Plan showing the events, the finding organisations and timeframes involved for applications. <p>Moved to accept report: Ray Everest Seconded: Amanda Gould Passed: Unanimously</p>
Item 2:	Administrators Report
Matters	<ul style="list-style-type: none"> • Website Updated, National Records, National Ranking, 2019 Support Staff EOI, TO’s list, Masters National event info etc • Nominations for TO’s to 2019 IWF Events • OTIP/Pacific Cup athlete individual costs sent and collected. Coordination with Paul Coffa • December newsletter • Letter to AWF for Bailey Rogers • Polos ordered for head shots • 2019 Record standards spreadsheet • Updated new affiliated club’s info booklet • Official Technical Manager letter & non-successful applicants • Documentation for Tina Ball for the IWF Coach Development Programme • Auditors emails
Decision or Recommendations	<ul style="list-style-type: none"> - Danielle to send a letter to OWF outlining the process involved when inviting TOs or athletes to OWF events. - Simon to speak with the IWF to find out more information on their Coach Development course. <p>Moved to accept report: Neroli King Seconded: Amanda Gould Passed: Unanimously</p>
OPERATIONAL ITEMS	
Item 3:	Ratification of National Records (if required)
Matters	59 Males Records & 133 Female Records
Decision or Recommendations	<p>Moved to accept report: Shanaya Allan Seconded: Neroli King Passed: Unanimously</p>

Item 4:	North & South Island Records
Matters	South Island Delegate to respond to OWNZ member who suggested creating North and South Island records. EG agreed that OWNZ will continue to publish National records only on the website. Clubs are able to create other records but these won't be ratified or published on the OWNZ website.
Decision or Recommendations	
Item 5:	Training Barbells - Ray
Matters	North Island Delegates is to source costs for 2 mobile event trailers, one for the North Island and one for the South. Costs to include quotes for competition equipment, event platform, tiered seating, signwriting etc. These then can be used to visit schools or aid clubs hosting events throughout all of New Zealand.
Decision or Recommendations	
STRATEGIC ITEMS	
Item 6:	Masters Update - Neroli
Matters	EG approved the request for the formation of a Masters Committee to assist in the organisation of this significant and active segment of our membership. The Hosting Club's report on Masters National Championships was distributed and the event was acknowledged as being well organised with positive feedback from participants.
Decision or Recommendations	
Item 7:	Anti-doping Report - Neroli
Matters	Report was presented outlining the work done during the month ensuring ADAM compliance of athletes who want to be considered for international events, plus for those athletes who have entered international qualifying events. Feedback from a recent meeting with DFSNZ was very positive with excellent reviews on OWNZ efforts in this area.
Decision or Recommendations	
Item 8:	High Performance Update - Simon
Matters	HPSNZ have agreed funding for OWNZ of \$80,000 for 2019-2020. Simon will work with HPSNZ to complete the performance and programme investment schedule by 31st March 2019. EGAT Cup & Thailand preliminary entries have been submitted.
Decision or Recommendations	
Item 9:	Secondary Schools - Ray
Matters	Secondary Schools Co-ordinator to form a Secondary Schools Committee to focus on delivery, participation, learning. Membership forms to include data capture on iwi.
Decision or Recommendations	
Item 10:	Women in Weightlifting - Neroli

Matters	<p>The women in weightlifting committee will discuss timing of this event now that dates for nationals have been set. The committee will consider the other events on the OWNZ calendar.</p> <p>The women in weightlifting committee have confirmed that the women's weekend will be hosted in Auckland. The program for this event has been set.</p>
Decision or Recommendations	
Item 11:	Fitness Expo 2019
Matters	<p>The success of the competition at the Fitness Expo was discussed with information detailed in the report supplied by Gabrielle Peach, who outlined the event's challenges as well as opportunities if OWNZ was to commit to holding a competition again at the event in 2019. R. Patterson to discuss 2019 with the event organisers.</p>
Decision or Recommendations	
Item 12:	Membership – Jules & Neroli
Matters	<p>It was agreed that Recreational Memberships would remain for 2019 as they contribute valuable data for funding applications. They also ensure that anyone competing at an OWNZ sanctioned event - even those who are using the Recreational Membership because they are unsure of whether they want to compete in the sport of weightlifting - are bound by the sport's anti-doping rules for that event.</p> <p>It was agreed that athletes who currently join OWNZ as an Independent athlete will be required to affiliate to an OWNZ affiliated club in 2019. This is to ensure that athletes who train in isolation at non-affiliated clubs are given the necessary support and it enables better anti-doping education to reach them ie via clubs. It also assists clubs who host competitions to ensure that Independent athletes contribute to events in a loading capacity, which currently falls largely to affiliated clubs. Clubs who wish to affiliate so that their Independent athletes can compete under their own club brand will be given a 12-month leniency period on the existing rules of engaging athletes in TO education but will be included in loading rosters for events. The timing of this change will be announced once the process has been established and the members and clubs have been communicated to.</p> <p>The recommendation to amend the current Membership structure so that the Membership period is for the natural calendar year ie 1 January to 31 December regardless of the date during the year that a Member joins or rejoins was discussed. This amendment is to ensure that a rejoining athlete is bound by the sport's anti-doping rules in the period between 1 January and when they choose to rejoin.</p> <p>S. Allan to make recommendations on the process of Independent athletes affiliating to Clubs by considering the OWNZ Constitution and By Laws.</p> <p>Once the process has been confirmed, D.Ralph to communicate to all clubs and athletes the process and the date of change. Those</p>

	athletes who have already joined/rejoined will be contacted individually with instructions on what information is required from them.
Decision or Recommendations	<p>Motion: To amend our current membership period to the natural calendar year (1st Jan – 31st Dec) regardless of when you join.</p> <p>Moved: Neroli King</p> <p>Seconded: Amanda Gould</p> <p>Passed: Unanimously</p>
GENERAL BUSINESS	
Item 13:	<p>Garry Marshall would like approval to be a TO for the Arafura Games</p> <p>Moved: Ray Everest</p> <p>Seconded: Richie Patterson</p> <p>Passed: Unanimously</p>
Item 14:	<p>Uniform provider for suits & who can wear NZ suit & what events.</p> <p>Tenders to go out to weightlifting suit providers so the EG can decide on who will be our supplier for 2019.</p> <p>Moved: Amanda Gould</p> <p>Seconded: Jules Dempsey</p> <p>Passed: Unanimously</p>
Item 15:	<p>IA Sponsorship</p> <p>In order to close off the IA Sponsorship, the sponsorship agreement is to be checked and reported back to the EG.</p>
Item 16:	<p>By-Laws</p> <ul style="list-style-type: none"> - Amanda & Shanaya to update the by-laws with recent changes including TO Manager, NZ records & new weight classes. EG will review and adopt new By-Laws.
Item 17:	<p>Technical Officials and Competitions</p> <p>The OWNZ TO Manager recommended changing the structure of competitions to Club comps only requiring 2 Club level TOs and 1 National level TO.</p> <p>National competitions or those that have been sanctioned as international qualifying events will have 3 National level TOs.</p> <p>Records will no longer be set at club competitions.</p> <p>Qualifying for international events at club competitions will no longer be possible.</p> <p>Qualifying for Nationals at club competitions will remain.</p> <p>Rankings will still incorporate club competitions.</p> <p>Clubs can apply to hold record breaking or qualifying events.</p> <p>Motion: To change the structure of our club and other competitions with regard to TO involvement, records and qualifying for international events.</p> <p>Moved: Neroli King</p> <p>Seconded: Shanaya Allan</p>

	Passed: Unanimously
Item 18:	<p>Sponsorship</p> <p>OWNZ has engaged the services of a company to assist in sourcing funding and sponsorship opportunities amongst private companies ie not the publically available funding trusts. Bruce Cameron (OWNZ Patron), Tony Ebert (Selector Convener), Jenni Ebert and John Bolton (OWNZ Life Member) were invited to be part of the meeting. (J.Bolton was unable to attend).</p> <p>A new process will be established regarding sponsorship information and opportunities with A.Gould and R. Patterson in lead roles in the Sponsorship and Communication area.</p> <p>A sponsorship clause will be added to the MOU between hosting clubs and OWNZ.</p>
Item 19:	<p>Oceania Championships</p> <p>S. Kent& R. Patterson to conduct a feasibility study for hosting Oceania Championship event in 2020</p>
Item 20:	<p>FISU Games</p> <p>After further investigate it was discovered that there will be no weightlifting option for the 2019 FISU Games. D. Ralph will remove the event from EOI forms and contact anyone who has already expressed interest in this event.</p>
Item 21:	<p>Coaching Programme & Courses</p> <p>Secondary School Co-ordinator to investigate the requirements and procedure involved with having a training course/seminar NZQA approved.</p>
Item 22:	<p>Events</p> <p>Event manuals will be created for both club competitions and selection level events and include templates for entry forms and a checklist of requirements for hosting clubs to meet.</p> <p>The need for a Health & Safety role to be assigned at Nationals was identified and is to be discussed further with the TO Manager.</p> <p>National and International qualifying events will also incorporate more cultural awareness. R. Everest to lead this.</p> <p>More feedback from hosting clubs is to be sought – particularly on how OWNZ can be of further assistance.</p>
Item 23:	<p>Software</p> <p>Simon to make contact with the AWF and IWF regarding software for athlete information</p>
Item 24:	<p>Tokyo Qualification Policy</p> <p>This document is to be added to the OWNZ website.</p>
Date & Time for next meeting:	Wednesday 16 th January 2019, 7:30pm
Meeting ended at:	Closed at 2:45pm