



Minutes for Executive Group Meeting 18th April 2018

Date and Time:	Wednesday 18th April 2018, 7:00pm
Location:	Skype Conference Call
ADMINISTRATION ITEMS	
Attendees:	G Marshall (Chairperson), E Pilkington (Minute Taker), J Dempsey, R Patterson, N King, S Kent, A Jameson, S Allan
Apologies Received:	N/A
Acceptance of Previous Minutes and Matters Arising:	Moved by N King to accept previous minutes, seconded by G Marshall. Passed unanimously.
Decisions Made Since Last Meeting:	<ul style="list-style-type: none"> Upper Hutt Weightlifting Club were granted the hosting rights of the 2018 National Masters Championships. This event is to be held on the 1st & 2nd of December in Wellington. OWNZ acknowledges the support that 41DWC will also provide to ensure that this event is a success. Club Affiliation from UCOL Weightlifting Club has been approved. OWNZ warmly welcomes, Hayden and his club members to the weightlifting community. The 2018 Junior World Championships has been selected and approved by the Executive Group. S Kent to make contact with all athletes to see if they are interested in attending as the event is hosted in Uzbekistan.
PERFORMANCE ITEMS	
Item 1:	Financial Report (as at 1 st April 2018) – E Pilkington
Matters	<p>2018 Affiliations 27 Affiliated Clubs + 347 Affiliated Members</p> <p>March Payments \$320.79 Dynamic Fitness (Competition Suits) \$384.91 Subsidy Alethea Boon (AWF Insurance Fee) \$3,680.00 Hounsell Accounting (Auditors Invoice) \$472.64 FedEx (GST) \$181.50 Looksmart Alterations (Competition Suits) \$1,500.00 Kiwi Sport Coaching (Ianne Guinares) \$49.95 Phone Bill (E Pilkington) \$74.75 Xero Fee \$320.85 ANZ Trust Account</p>

	<p>\$230.00 Kolmar (December EG Meeting Room Hire) \$30.80 Prime Design & Print (Visual Printing Costs) \$71.93 Bene Sports Medical (First Aid top up) \$140.51 USD Cash Withdrawal (\$100 USD Cash – CWF Membership Fee) \$265.65 T-Shirt Invoice (Competition Suit Printing) \$6,518.48 GST Payment (Confirmed by Toby Kingston, Accountant)</p> <p>Upcoming Payments \$327.75 Kingston Accounting \$49.95 Phone Bill (E Pilkington) \$235.00 T-Shirt Invoice (Oceania Masters) \$389.00 NZ Travel Invoice (R Patterson Flight Change Fee)</p> <p>March Incomings \$6,000.00 NZCT (Salary Funding) Coach Forum Payments Member & Club Affiliations</p> <p>Account Balances (as at 1st April) 00 Account – \$1,699.00 (Everyday) 01 Account – \$460.98 (Affiliations) 02 Account – \$6,690.62 (Salary) 03 Account – \$8,093.54 (High Performance/Event) 90 Account – \$25,016.89 (Savings)</p>
Decision or Recommendations	G Marshall move to accept the financial report, J Dempsey seconded. Passed unanimously.
Item 2:	General Managers Report – E Pilkington
Matters	<ul style="list-style-type: none"> • Final preparations and attended the Gold Coast 2018 Commonwealth Games (please refer to Managers report on this event) • Paid CWF affiliation fee and attended their annual Congress alongside G Marshall and S Kent in the Gold Coast • On going work with Christian, Richard Wong and Ray Everest for the 2018 Youth & Junior Training Camp. Communications with parents and clubs regarding transport, itinerary, meal preparations. Working with Nicole Kumerich, Deb Watson on female representation. Locked in DFSNZ seminar. Working with FSO volunteers to run the club competition. • Approach David Liti & Tina Ball regarding their involvement with the training camp and coach forum. • Published newsletter with Coach Forum information to push registration numbers. • Working with Toby (Accountant) on our GST calculation. This has now been paid. • Completed Audit Report for Infinity Foundation Funding

	<ul style="list-style-type: none"> NZ Masters Athlete uniform has been ordered and distribution is being organised. Started the Sport NZ Community Investment Funding Report which is due on the 30th April. March Member & Club Manager Newsletter were published. April Newsletters have been drafted but not yet posted out to Members/Clubs Meeting with Ray Everest and Hiria TeAmo from Te Awaniu to hear their proposal to potentially cover our administrative work, which could free up some funding for another position. More information to be provided in item below. Working with selection panel to have our upcoming International Teams selected ASAP to ensure logistics can be confirmed before prices rise.
Decision or Recommendations	Moved by S Kent to accept the General Managers report, seconded by S Allan. Passed unanimously.
OPERATIONAL ITEMS	
Item 3:	Ratification of National Records
Matters	Please find these at the bottom of these minutes.
Decision or Recommendations	Moved by G Marshall to ratify these records, seconded by A Jameson & N King. Passed unanimously.
Item 4:	Club Affiliation Application – Olympic Weightlifting Blenheim
Matters	<p>Operate as a CrossFit Gym but also run Olympic Weightlifting Programmes within facility.</p> <p>The head coach of the Olympic Lifting Club will be Brayden Green, who has experience in Olympic weightlifting competitions and training.</p> <p>Club has been open for 5 years and currently has between 160-180 members. They aim to hold competitions in the future (after gaining some more experience with this).</p>
Decision or Recommendations	Moved by J Dempsey, seconded by R Patterson to accept this club affiliation. Passed unanimously.
Item 5:	General Manager Annual Leave – E Pilkington
Matters	<p>E Pilkington is requesting leave for the following dates to attend the CrossFit Regionals in Sydney.</p> <p>Monday 28th, Tuesday 29th, Wednesday 30th, Thursday 31st – May Friday 1st, Tuesday 5th – June</p> <p>6 days total leave which is over Queens Birthday Weekend. Monday 4th June being a public holiday.</p> <p>E Pilkington has 12 days annual leave remaining.</p>
Decision or Recommendations	N King moved to accept this annual leave request, seconded by R Patterson. Passed unanimously.
Item 6:	Gold Coast 2018 Commonwealth Games Report – E Pilkington
Matters	E Pilkington has circulated her report via PDF.

Decision or Recommendations	Moved by N King, seconded by A Jameson to accept this report. Passed unanimously.
Item 7:	Media/Promotion Plan GC2018 - Discussion
Matters	<ul style="list-style-type: none"> - Projects to be confirmed and delegated by E Pilkington, S Allan & N King - Timeline to be established by end of the week and approved by sub-committee - E Pilkington to work with S Kent and Diana Dobson on creating a media contact profile for future reference
Decision or Recommendations	See above.
Item 8:	Kurashiki Training Camp, Japan – E Pilkington
Matters	<ul style="list-style-type: none"> - Selection policy needs to be determined for this Tokyo Olympics Training Camp - Deposits on flights should be made now with naming of the team TBC closer to departure date
Decision or Recommendations	R Patterson, S Kent, S Allan and J Dempsey mention the benefits of this opportunity. Sub-committee being S Kent, S Allan & E Pilkington to create a long list of athletes and coaches suitable for this training camp. Final selections to be confirmed by Executive Group.
STRATEGIC ITEMS	
Item 9:	Administrator Recruitment Update – E Pilkington
Matters	<ul style="list-style-type: none"> - Received two applications as of today - Selection Panel TBC and interview dates to be set <p>Te Awanui Proposal</p> <ul style="list-style-type: none"> - Te Awanui are a 100% Maori owned company founded in 1984 by a collection of Maori Trusts. Their services include successfully designing and implementing quality office systems, project administration, secretarial support, database management, and communication and event management. - Ray Everest is currently working with them as a Kiwi Leaders Ambassador and delivers their Te Awanui Youth Programme within schools around BOP to educate around the opportunities that the NZL Horticulture Industry brings.
Decision or Recommendations	<p>Actions to be made by E Pilkington:</p> <ul style="list-style-type: none"> - Position to be listed on Sport NZ Job Website. Closing on the 30th of April. - Acknowledge the proposal by Te Awanui but request further information regarding costs. - Applications to be forwarded to the Executive Group <p>Executive Group to:</p> <ul style="list-style-type: none"> - Applications to be discussed at the May 9th EG Meeting - Interviews to be conducted by sub-committee inbetween May & June Meetings - Position will be appointed by the June EG Meeting

GENERAL BUSINESS	
J Dempsey	Move to appoint Neroli King as the 2018 Oceania Championships Team Manager and be our representative at the Womens Conference in New Caledonia. Seconded by G Marshall. Passed unanimously.
A Jameson	Discussion around club competitions in Christchurch and tracking towards a successful South Island Championships.
R Patterson	Submitted a Kiwi Sport Application to Harbour Sport and looks hopeful.
Date & Time for next meeting:	Wednesday 9 th May, 7:00pm Skype Conference Call
Meeting ended at:	8.35pm

FEMALE RECORDS

Samantha Hansen	2/07/99	63	61.70	Junior	Snatch	70	18/03/18	Club contest	Wellington
Samantha Hansen	2/07/99	63	61.70	Junior	Clean & Jerk	87	18/03/18	Club contest	Wellington
Samantha Hansen	2/07/99	63	61.70	Junior	Total	157	18/03/18	Club contest	Wellington
Shelby Wells	10/08/03	53	52.20	U15	Clean & Jerk	56	18/03/18	Club contest	Wellington
Alethea Boon	7/01/84	58	57.70	Senior	Clean & Jerk	100	6/04/18	Comm Games	Gold Coast-AUS
Alethea Boon	7/01/84	58	57.70	Senior	Total	181	6/04/18	Comm Games	Gold Coast-AUS
Bailey Rogers	16/03/91	75	73.73	Senior	Clean & Jerk	116	8/04/18	Comm Games	Gold Coast-AUS

MALE RECORDS

David Liti	11/07/96	105+	165.15	Senior	Clean & Jerk	229	9/04/18	Comm Games	Gold Coast-AUS
David Liti	11/07/96	105+	165.15	Senior	Total	403	9/04/18	Comm Games	Gold Coast-AUS