



Executive Group Draft Minutes 10 February 2016

| Meeting Topic: | Executive Group Monthly Management meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Date and Time: | Wednesday 10 February, 2016, 8.00pm. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Location: | Skype | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Attendees: | R Patterson (chairman), G Marshall, J Moss, S Kent, J Dempsey. In attendance: E Pilkington. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Apologies Received: | M Reid, J Eddy, K Chapman. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Acceptance of Previous Minutes and Matters Arising: | The January minutes were accepted as a true and correct record. RP/JD. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Decisions Made Since Last Meeting: | FSO change of Club competition date from 19/20 March to 12 March. Otago Weightlifting Club competition dates: Feb 27, March 26, April 30, May 14, July 30, August 27, November 6, November 19. Support Staff Team 2016 Oceania Olympic Qualifying competition. RP and JD to send votes to to the General Manager asap and then the 5 coaches will be announced. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item 1: | Ratification of Results and National Records | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Matters | <table border="0"> <thead> <tr> <th>Name</th> <th>dob</th> <th>class</th> <th>bwt</th> <th>cat</th> <th>lift</th> <th>date</th> </tr> </thead> <tbody> <tr> <td>Daniel Ward-Smith</td> <td>78</td> <td>105</td> <td>104.65</td> <td>MM35</td> <td>snatch</td> <td>9/1/16</td> </tr> <tr> <td>Daniel Ryan</td> <td>66</td> <td>105</td> <td>98.6</td> <td>MM50</td> <td>snatch 75-80-83</td> <td>9/1/16</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>C&jerk 90-96-102</td> <td></td> </tr> </tbody> </table> | Name | dob | class | bwt | cat | lift | date | Daniel Ward-Smith | 78 | 105 | 104.65 | MM35 | snatch | 9/1/16 | Daniel Ryan | 66 | 105 | 98.6 | MM50 | snatch 75-80-83 | 9/1/16 | | | | | | C&jerk 90-96-102 | |
| Name | dob | class | bwt | cat | lift | date | | | | | | | | | | | | | | | | | | | | | | | |
| Daniel Ward-Smith | 78 | 105 | 104.65 | MM35 | snatch | 9/1/16 | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | | | C&jerk 90-96-102 | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p style="text-align: right;">Total 173-179-185</p> <p>Garry Marshall 41 85 82.55 MM75 snatch 36-38-40 9/1/16</p> <p style="text-align: right;">C&jerk 47-50-53</p> <p style="text-align: right;">Total 87-90-93</p> <p>Paige Lawgun 99 53 50.9 Youth c&jerk 68 23/1/16</p> <p style="text-align: right;">Total 121</p> |
| Decision or Recommendations | All the above records were accepted. Moved RP/JD. |
| Item 2: | Treasurer's Report as at 1 February 2016. |
| Matters | <p>Total number of Clubs = 17</p> <p>Total number of individual members excluding Life Members = 112</p> <p>Payments made: N P Collins – Brand box \$250 paid on 26th January.</p> <p style="padding-left: 40px;">G Marshall travel reimbursement \$130 paid 13th January.</p> <p style="padding-left: 40px;">Refunds to athletes for CYG paid on 26th January.</p> <p style="padding-left: 40px;">J & P Lawgun - \$400 V Taylor - \$200</p> <p style="padding-left: 40px;">K Andrews-Nahu - \$200 A Anderson - \$200</p> <p>Payments coming up: IRD PAYE E Pilkington \$700.60 due 20th February.</p> <p>Grant applications:</p> <p>Four Winds (approved) - \$2,500 received 7th January.</p> <p>High Performance Sport - \$28,750 received 14th January.</p> <p>North and South Trust (approved) - \$5,250 received 29th January.</p> <p>NZ Community Trust (approved) - \$10,000 received 29th January.(remainder of GM Salary).</p> <p>Account movements:</p> |

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| | <p>\$129.80 from PayPal account on 19th January. \$94.70 from PayPal account on 22nd January.</p> <p>Account overview:</p> <table data-bbox="645 391 1601 654"> <tr> <td>OWNZ Current Account 000</td> <td>\$1,070.17</td> </tr> <tr> <td>OWNZ Saver Account 001</td> <td>\$2,605.55</td> </tr> <tr> <td>OWNZ Saver Account 090</td> <td>\$94,244.63</td> </tr> <tr> <td>GM Salary Account 002</td> <td>\$21,538.45</td> </tr> <tr> <td>Paypal Account</td> <td>Account closed</td> </tr> <tr> <td>TOTAL</td> <td>\$119,458.83</td> </tr> </table> <p>Notes: Douglas Sekone-Fraser has now finished repayments total \$1,000 for Oceanias2015. Have received a total of \$6,126.90 in 2016 affiliations to date. Payment approval requested: annual affiliation to IWF \$US 500.00 Two members are still owing for Samoa Youth Games.</p> | OWNZ Current Account 000 | \$1,070.17 | OWNZ Saver Account 001 | \$2,605.55 | OWNZ Saver Account 090 | \$94,244.63 | GM Salary Account 002 | \$21,538.45 | Paypal Account | Account closed | TOTAL | \$119,458.83 |
| OWNZ Current Account 000 | \$1,070.17 | | | | | | | | | | | | |
| OWNZ Saver Account 001 | \$2,605.55 | | | | | | | | | | | | |
| OWNZ Saver Account 090 | \$94,244.63 | | | | | | | | | | | | |
| GM Salary Account 002 | \$21,538.45 | | | | | | | | | | | | |
| Paypal Account | Account closed | | | | | | | | | | | | |
| TOTAL | \$119,458.83 | | | | | | | | | | | | |
| Decision or Recommendations | <p>Payment approved: annual affiliation to IWF US\$500.00. Agreed that a payment scheme would be set up for the payment by the 2 members and that their membership would be suspended until this was agreed too. JM/GM. The Treasurer's report was accepted unanimously. GM/RP.</p> | | | | | | | | | | | | |
| Item 3: | February OWNZ Newsletter E Pilkington. | | | | | | | | | | | | |
| Matters | To be confirmed by email after the meeting. | | | | | | | | | | | | |
| Decision or Recommendations | | | | | | | | | | | | | |

| Item 4: | Budget 2016 proposal | | | |
|----------------|--------------------------------|------------|-------------------|------------------|
| Matters | Bank fees | 2015 | \$50.00 | 2016 \$50.00 |
| | Accountant fees | | \$2,300 | \$2,400 |
| | Medals and trophies | | \$3,000 | \$3,000 |
| | Meeting expenses | | \$266.09 | \$500.00 |
| | Membership software | | \$2,500 | \$2,500 |
| | Website | | \$300 | \$300 |
| | Xero Accounting | | \$800 | \$1,000 |
| | NZOC annual affiliation | | \$150 | \$150 |
| | IWF annual affiliation \$US500 | | \$710.70 | \$800 |
| | Freight/Courier | | \$1,489.65 | \$1,500 |
| | General –stationery etc | | \$450 | \$500 |
| | | | TOTAL \$12,016.44 | \$12,700.00 |
| | Other Expenses | | | |
| | General Managers salary | | \$10,000 | \$10,000 |
| | Nationals Hosting allowance | | \$1,000 | \$1,000 |
| | North and South Island hosting | | \$1,000 | \$1,000 |
| | Secondary School hosting | | \$750 | \$1,000 |
| | OTIP Training Camp | | \$1,000 | \$1,000 |
| | Honorarium EO/statistician | | \$4,000 | \$4,000 |
| | | | TOTAL \$17,750 | \$18,000.00 |
| | Total expenses | 2015 | \$29,766.44 | 2016 \$30,700.00 |
| | Estimated income 2016 | | | |
| | 2015 Affiliations | | \$26,520.00 | 2016 \$28,000.00 |
| Sponsorship | | \$5,833.31 | \$4,166.69 | |

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|------------------------------------|--|----------|-------------|--|------------|----------|--|--|-------------|-------|-------------|-------|-------------|
| | <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Interest</td> <td style="width: 30%;">\$1,934.45</td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: right;">\$1,500.00</td> </tr> <tr> <td>Sport NZ</td> <td></td> <td></td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td>TOTAL</td> <td>\$34,287.76</td> <td>TOTAL</td> <td style="text-align: right;">\$43,666.69</td> </tr> </table> <p>Questions needing to be addressed.</p> <p>IWF affiliation will change with the exchange rate. AGREED.</p> <p>Will OWNZ contribute when the GM contract rolls over in August? YES but no amount mentioned at this point in time.</p> <p>Contribution to the Masters Nationals - \$500? AGREED.</p> <p>IWF Cat2 refs none until 2017. CORRECT.</p> <p>Advertising \$250.00 already. ACKNOWLEDGED BUT NO FIGURE AGREED TOO.</p> <p>Ref courses – do we need to allow for these? YES THERE WILL BE COURSES FOR OFFICIALS AND AND REASONABLE COSTS WILL BE SHARED WITH HOSTING CLUBS.</p> <p>Youth Nationals - \$250 per club? AGREED THAT \$500.00 PER CLUB BE MADE BY OWNZ.</p> <p>Phone – OWNZ TO PURCHASE A PHONE OR TO PAY Emma’s monthly phone bill. Needs to have text, calls and internet(Facebook updates and emails. AGREED AND THAT AN APPLICATION BE MADE TO A FUNDING BODY TO COVER THESE COSTS. RP/JM.</p> | Interest | \$1,934.45 | | \$1,500.00 | Sport NZ | | | \$10,000.00 | TOTAL | \$34,287.76 | TOTAL | \$43,666.69 |
| Interest | \$1,934.45 | | \$1,500.00 | | | | | | | | | | |
| Sport NZ | | | \$10,000.00 | | | | | | | | | | |
| TOTAL | \$34,287.76 | TOTAL | \$43,666.69 | | | | | | | | | | |
| Decision or Recommendations | The budget was approved and a vote of thanks for the work done by the Treasurer and the General Manager to produce this document. GM/RP. | | | | | | | | | | | | |
| Item 5: | General Manager Position Funding Applications. | | | | | | | | | | | | |
| Matters | <p>General Manager to provide details at meeting.</p> <p>Application to the Infinity Foundation \$6,000.00.</p> <p>Application to New Zealand Community Trust \$25,000.00.</p> <p>Application to cover phone and laptop for General Manager to Southern Trust \$2,800.00.</p> <p>OWNZ to contribute \$500.00 per year to cover phone useage.</p> | | | | | | | | | | | | |

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| | Increase General Manager's salary to \$50,000.00 per annum for the remainder of her Contract. |
| Decision or Recommendations | Agreed to accept the above unanimously. RP/JMI |
| Item 6: | Request the acceptance/affiliation of Southern District Weightlifting. |
| Matters | Laurel Hubbard requested that Southern District Weightlifting be accepted as an RSO or to be exempt from the Club/Affiliation By-laws. This request was discussed at the January meeting but the decision was left until this (February) meeting. |
| Decision or Recommendations | The request from Southern District Weightlifting was denied. GM/JD. The General Manager will contact Laurel Hubbard expressing the value that OWNZ sees in her continuing to support South Island clubs. |
| Item 7: | Report on National Champs with OWA Hosting Club. |
| Matters | Confirmation that \$1,000 to the Hosting Club via the Industrial Athletic sponsorship Money and therefore OWNZ can provide guidelines on how it is spent. OWNZ to pay for Senior and Junior weight category medals if funding application is Declined. Discuss, what are requirements from OWNZ to the hosting club? Formal document to be Written up so there is no confusion. For example, OWNZ banner to be hung behind the back drop as a requirement. |
| Decision or Recommendations | Agreed that OWA as the hosting association will receive \$1,000.00 via the Industrial Athletic sponsorship. GM/RP. Agreed that a formal document be drawn up by the General Manager outlining the OWNZ Requirements. This document will be submitted to the EG for final approval. |
| Item 8: | New Affiliating Clubs. |
| Matters | Approval requested for Kapiti Olympic Weightlifting, No Limits Barbell and Waitakere |

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| | Olympic Weightlifting. General Manager to provide background and application forms. |
| Decision or Recommendations | After discussion and considering the information supplied it was agreed to accept Kapiti Olympic Weightlifting, No Limits Barbell and Waitakere Olympic Weightlifting as OWNZ affiliated clubs. The General Manager to express to all club members the need to use the club name when registering with OWNZ. RP/JD. |
| Item 9: | Junior Worlds Funding Application. |
| Matters | Request for funding to the Pegasus Sports Foundation for \$9,345.00. Request for funding to the Blue Sky Community Trust for \$9,345.00. Airfares for 7 NZ Team members attending the 2016 Junior World Weightlifting Championships in Tbilisi, Georgia. Qualification is A grade by April 1. |
| | Agreed to apply for funding to Pegasus Sports Foundation and the Blue Sky Community Trust. Both applications for \$9,345.00. JM to source the 7 airfares. Agreed GM/SK |
| Item 10: | Officials Development Pathway. |
| Matters | Criteria: All officials must be members of Olympic Weightlifting New Zealand(OWNZ). To attain OWNZ Level 2. <ol style="list-style-type: none"> 1. Theory Test. Applicants must sit a written examination and gain a mark of 65% or better. 2. Practical Test. After successfully passing the theory test the applicants must Officiate at 2 club competitions under the supervision of an experienced Level 1 referee This test is either a clear pass or fail basis and must be 2 competitions, not 2 sessions Of one competition. 3. Qualification: OWNZ Level 2 officials can officiate at all club and regional competitions. They cannot referee national record attempts and for competition results to be accepted for rankings |

and qualifications there needs to be 2 OWNZ Level 1 referees as well.

To progress from Level 2 to Level 1.

Active involvement. To become a Level 1 official the participants must have been actively involved as a Technical Official within their associations/clubs for at least 1 year from the time they complete their second practical test.

The OWNZ statistician will keep a record of this involvement and once the 1 years Involvement has been completed they can apply via the Officials Examiner to the Executive Group for promotion to Level 1.

When promoted this official can referee at all levels of National competition

Note: any official who attained Level 1 status before 10th February 2016 will not Have to go through this process.

To progress from OWNZ Level 1 to IWF Category 2.

1 Must have served as a OWNZ Level 1 official for at least 5 years.

Practical Test. Must obtain a mark of 90% or more.

Technical Officials Theory Exam. Must obtain a mark of 85% or more.

Holders of IWF Cat 2 may officiate at all levels of international events, excluding Olympic Games, Youth Olympic Games, World Championships and Universiades.

To progress from IWF Cat 2 to IWF Cat 1.

1. Must have served at least two years as a IWF Cat 2 official.

2. Must prove practical competence to three Cat 1 officials achieving a mark of 95% or more.

Must obtain 90% or more in the IWF Technical Officials Examination Questionnaire.

As well as officiating at all levels an IWF Cat 1 can serve on an international jury.

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| | <p>Note: The written examination is the same for all levels with escalating pass Marks. The exam test and answers are on the IWF website.</p> <p>I</p> |
| Decision or Recommendations | Agreed that the above proposal come into effect from 10 th February 2016. |
| Item 11: | High Performance squads announcement – J Moss.. |
| Matters | JM reported on the good work being done by the High Performance sub-committee and that names of candidates will be submitted to the EG for approval. |
| Decision or Recommendations | The EG will wait for the names of candidates to be submitted before making any decision but strongly support the work being done by the High Performance Manager and the High Performance sub-committee. |
| Item 12: | Update on Oceania planning – J Moss. |
| Matters | JM provided a very full report on the current situation and mentioned the rising costs of air fares and accommodation and the need to make bookings asap. |
| Decision or Recommendations | Agreed that OWNZ will pay airfares and accommodation for 5 coaches and 2 support staff. Agreed that OWNZ pay \$200 deposit on air fares for senior team members and for Junior and Youth members who had paid into the OWNZ bank account. Executive Officer to contact OWF secretary regarding accommodation in Fiji. |
| Item 13: | IWF funding application – J Moss. |
| Matters | JM reported that the IWF funding application covered a High Performance training camp |

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| | for Junior and Youth lifters. |
| Decision or Recommendation. | Full support was given to the work done by JM to present this application to the IWF. |
| Item 16: | Money owing by Caleb Symon – J Moss. |
| Decision or Recommendation. | Very full discussion on this matter concluded that the Treasurer and the General Manager will work with Caleb to develop an acceptable payment scheme. Caleb will have his membership suspended until such time as the payment scheme is accepted. |
| General Business | <ol style="list-style-type: none"> 1. JD requested an update on drug testing of OWNZ athletes. EO to contact the OWNZ Drug Liaison Officer. 2. EO asked for the acceptance of the 2015 Statistician's Report. The Report was accepted and it will be added to the OWNZ website. 3. SK asked for permission to be given to Elle Opeloge(Samoa) to compete in the Papatoetoe Club competition on 27th February. Elle has received permission from the Samoa Weightlifting Federation. The EG granted permission. 4. JM commented on the difficulties of confirming the 2016 OWNZ Calendar and the fact that Auckland has 2 major competitions during February. He expressed the wish that the EG look closely when putting the 2017 Calendar together. 5. Richard Wong(Team Manager) requested that the General Manager apply to the North and South Trust for \$700 to cover lifting suit costs for lifters attending the Japanese Masters competition. Agreed. |
| Date for next meeting: | The date and time for the next meeting of the Executive Group will be: Wednesday 9 March, 2016 8pm. |
| Meeting ended at: | 10.33pm |