



Minutes for Executive Group Meeting 11th July 2018

Date and Time:	Wednesday 11 th July 2018, 7.00pm
Location:	Skype Conference Call
ADMINISTRATION ITEMS	
Attendees:	G Marshall (Chairperson), J Dempsey, A Jameson, S Kent, N King, S Allan, R Patterson, E Pilkington (Minute Taker), P Poulin
Apologies Received:	N/A
Acceptance of Previous Minutes and Matters Arising:	Moved by A Jameson to accept these minutes, seconded by G Marshall. Passed unanimously.
Decisions Made Since Last Meeting:	<ul style="list-style-type: none"> OWNZ was informed by the IWF that eight athletes were ineligible to compete at the Oceania Championships. The EG agreed that a full refund would be provided to those that did not want to travel to Noumea given the situation, and a 50% subsidy would be provided to those athletes that still wished to attend. OWNZ sent an Athlete Notification Newsletter to all OWNZ members outlining the ADAMS Whereabouts requirements and deadlines for upcoming international events. OWNZ also published a public apology to those affected by this and an amended Selection Policy for 2018 International Events, which also included a proposed 2019 selection policy.
PERFORMANCE ITEMS	
Item 1:	Financial Report (as at 1 st July) - E Pilkington
Matters	<p>2018 Affiliations 32 Affiliated Clubs + 447 Affiliated Members</p> <p>June Payments \$500 South Island Champs Host Fee Contribution \$500 North Island Champs Host Fee Contribution \$241.88 Adidas Suit Uniform Order \$49.95 E Pilkington Phone Bill \$1539.32 Multi Colour Screen Printers Uniform Order \$300.00 iphone purchase off Mount CrossFit \$74.75 Xero \$635.84 IWF Category 2 TO Fees x 2 \$1651.68 FSO Training Camp Invoice – Remaining Funding from Olympic Solidarity \$2,200.00 Transfer to N King for a Cash Withdraw for Oceania Champs Entry/Anti Doping Fees</p>

	<p>\$2,680.00 NZ Travel Brokers – Japan Flight Deposits \$2,800.00 NZ Travel Brokers – Oceania Van Hire</p> <p>Oceania Athlete Refund/Subsidy Payments \$1,186.00 H Whiting (50% Subsidy) \$2,340.00 R Straughier (Refund) \$1356.50 P Gwyn (50% Subsidy) \$1513.50 D Sievers (50% Subsidy) \$2,658.00 A Berryman (Refund) \$2,510.00 R DeMayo (Refund) \$1,752.00 S Hefer (Refund) \$2,394.00 D Watson (Refund) <u>Total funds = \$13,710.00</u></p> <p>Upcoming July Payments \$264.50 T Kingston – Accounting Invoice for Salary Set Up \$4,738.00 Cobra Clothing – Oceania Uniforms \$280.00 NZ Travel Brokers – Change in Accommodation Fee \$1075.22 NZ Travel Brokers – Amorangi Airfare purchase after missed flight (Claiming insurance on this) \$139.26 N King Reimburse Oceania Fees</p> <p>Final Salary Payments for E Pilkington 18th July – Final full payment of weekly salary 26th July – 2 days work and 6.81 days annual leave payment June, July & August PAYE payments to IRD still to be made</p> <p>Salary Payments to begin for P Poulin 16th – 20th July – First week of work 26th July – First salary payment</p> <p>Upcoming July Incomings \$5,371.95 NZOC Olympic Solidarity Funding – Training Camps</p> <p>Account Balances (as at 1st July) 00 Account – \$2,546.81 (Everyday) 01 Account – \$2,359.11 (Affiliations) 02 Account – \$485.57 (Salary) 03 Account – \$1.00 (High Performance/Event) 90 Account – \$33,022.68 (Savings)</p>
Decision or Recommendations	Moved by N King to accept this report, seconded by G Marshall. Passed unanimously.
Item 2:	General Managers Report – E Pilkington
Matters	<ul style="list-style-type: none"> ● Newsletters published <ul style="list-style-type: none"> ○ June Member Newsletter ○ Athlete Notification – ADAMS Whereabouts ○ Apology to Ineligible Athletes ○ 2018 Event & HP Announcements ○ 2018 AGM & Election Information ● Large amount of work with N King with regards to the Oceania Championships and the eight athletes that were made ineligible to attend this event

	<ul style="list-style-type: none"> ○ Contacting athletes ○ Public notification ○ Cancelling & rebooking flights/accommodation ○ Completing refunds/subsidy payments ○ Confirming final payments made by current team members ○ Insurance claims ○ Review of selection policy & process ● Final preparation with CCW for South Island Champs ● On going work with BOP Barbell for North Island Champs ● Comms with the AWF regarding the H&F Expo – TBC ● Started handover with P Poulin – More info in next item ● Funding Applications submitted ● Email for Uniform order for World Masters Champs in Barcelona ● Finalised election information with important due dates being: <ul style="list-style-type: none"> ○ Nominations & proposals due 10th August ○ Voting opens 24th August ○ Voting closes 14th September ○ Announcements at AGM 21st September ● Away on annual leave from the 22nd – 25th June and the 30th June - 2nd July.
Decision or Recommendations	S Allan moved to accept this report, seconded by A Jameson. Passed unanimously.
Item 3:	Handover Update with P Poulin – E Pilkington
Matters	<ul style="list-style-type: none"> ● All files on Emma’s computer have been uploaded to the Gmail account of OWNZ. ● Initial questions sent through by Paule have been answered or will be answered in face to face handover ● Usernames/passwords have been provided for access to OWNZ websites/accounts ● Some introductions have been made to stakeholders already ● Toby Kingston assisted with setting up Paule’s weekly salary payments through Payroll on Xero and confirmed Emma’s final annual leave pay out. Automatic payments have been set up within the OWNZ account. ● Emma & Paule to go into Westpac next week to remove Emma’s name on the OWNZ account and to add Paule so that she has access. Secretarial note: The Bank requires the minutes to be signed by two EG members to accompany a form that Emma has signed to add Paule on the account. ● Emma to set up phone with a provider to secure a contact number for Paule, billing will come out of OWNZ account ● There are items in Emma’s garage that need to be distributed to someone. <ul style="list-style-type: none"> ○ Annual account files to be taken to Wellington, J Dempsey to store in office. ○ OWNZ Trophies & Shields to be on display at FSO by R Patterson. ○ OWNZ Banners to go from each national event-hosting club. First one being Functional Strength Olympic.

	<ul style="list-style-type: none"> ● Require confirmation to reimburse Paule for airfares/accommodation for the National Champs in Auckland this Sept. Costs come to (\$273.98 accomm + \$120 airfares) \$393.98 ● Plan for face to face handover is to: <ul style="list-style-type: none"> ○ Make sure email and phone are set up properly ○ Visit Westpac Bank to gain access to accounts ○ Agree to what monthly tasks must be completed ○ Agree to what tasks need to be completed under the OWNZ Strategic Pillars (if different to monthly tasks) ○ Show & learn how to complete certain tasks that can't be emailed through (how to use the database, update website, newsletters, Xero etc) ○ Answer any outstanding or new questions Paule has ○ Create an urgent To Do List to get Paule started
Decision or Recommendations	<p>Move to reimburse Paule for accommodation & airfare costs (\$393.98) by G Marshall, seconded by J Dempsey. Passed unanimously.</p> <p>Moved to accept this handover plan by A Jameson, seconded by J Dempsey. Passed unanimously.</p>
Item 4:	High Performance Director Report – S Kent
Matters	This 6 monthly report has been circulated to all EG members via email.
Decision or Recommendations	<p>Moved by R Patterson to accept this report, seconded by A Jameson. Passed unanimously.</p> <p>R Patterson mentions he would see value in reporting against what and how structures and systems have been put in place within our High Performance system rather than a summary of the manager's report from the 2018 Commonwealth Games.</p> <p>S Allan mentions she would like to see specific KPI's set going forward which is what the reporting should be based on.</p>
Item 5:	2018 Oceania Champs Team Managers Report – N King
Matters	<p>This report has been circulated to all EG members via email.</p> <p>This report also addresses the emails by both J Dempsey and J Mason requesting an explanation as to why athletes were placed into teams that they did not qualify in for the Oceania Championships.</p> <p>Statements within J Mason's email are:</p> <ul style="list-style-type: none"> ● <i>It was with interest that I observed over the weekend a number of youth and junior athletes elevated into junior/senior teams for which they had not qualified.</i> ● <i>There isn't anything in the current 2018 Selection Policy that allows for this to occur (based on my understanding), and there were other athletes that were NOT selected because they didn't qualify into Junior and Senior teams, whose totals would have been closer to the qualifying standard than the athletes who ended up competing in those teams.</i>
Decision or Recommendations	N King explains in detail her Managers report. All EG members have a copy of this. At 7.53pm the EG agree to move into committee.

	<p>At 8.03pm the EG move out of committee.</p> <p>J Dempsey questions whether we (the EG) could have done something prior to departure to this event to provide N King with more support while she was in New Caledonia. N King does not believe we could have done anything more to change this situation.</p> <p>Within this report, Neroli addresses how athletes were put into teams they did not qualify for. G Marshall mentions that he did not approve this decision prior to VOE meeting but he did support the decision post VOE, along with selector T Ebert, once it was noticeable that this gave us a stronger team position. G Marshall requests the statement of him giving approval to this decision be removed, as he believes this was not the case.</p> <p>J Dempsey strongly states that this decision has put us at risk as athletes back home missed out on selection.</p> <p>N King states that for future international events, clear communication needs to be made to all support staff that outlines that they do not have the authority to make any decision regarding team selections and entries into international events and once a decision by the EG has been made, this must be followed.</p> <p>G Marshall summarises that we need to stick by the policy written and that athletes can only be moved into another team if they have met the qualifying standards in that team. Once the team is selected and ratified by the EG, no other changes/alterations can be made by anyone, including national coaches.</p> <p>J Dempsey requests that all Coaches that were in New Caledonia be informed of the EG's position, which N King will do via a Coaches debrief.</p> <p>Move by J Dempsey to accept this report, seconded by S Kent. Passed unanimously.</p>
OPERATIONAL ITEMS	
Item 6:	Ratification of National Records
Matters	Please find these records at the end of the minutes.
Decision or Recommendations	Moved by J Dempsey to ratify these records, seconded by G Marshall. Passed unanimously.
Item 7:	Approval of Club Affiliation
Matters	Tairawhiti Strength & Conditioning has applied to be an affiliated OWNZ Club. Submitted by Darryn White, this gym is located in Gisborne.
Decision or Recommendations	Moved by J Dempsey to approve this club, seconded by R Patterson. Passed unanimously.
Item 8:	Ineligible Athletes Oceania Champs Review – E Pilkington
Matters	<p>S Allan and N King have requested that a review process of the error made by OWNZ, which meant 8 athletes were ineligible to compete at Oceania's, should be undertaken.</p> <p>This review will clarify how an error like this occurred by further understanding our officer's role & responsibilities and the selection process for International Events.</p> <p>T Ball on behalf of OWA also requested an INDEPENDENT review, statements from her email include:</p>

	<p>We wish to provide reassurance to our members (athletes, coaches, and supporters) that this will not recur. Therefore, Olympic Weightlifting Auckland is seeking an independent review of selection procedures which has led to this, and:</p> <p><i>Clarification of roles:</i> What roles do the Selectors, High Performance Manager, and General Manager play in selecting the overall team to send for each event? ☒</p> <p><i>Qualification deadlines:</i> The selection period and qualifying criteria for each international event must be made clear and available to both athletes and coaches well in advance. ☒The results of the review should be communicated to all financial members of OWNZ by way of email and/or publication on website. ☒</p>
Decision or Recommendations	<p>E Pilkington states there is still lack of clarification around role responsibilities over the past 12 months, which is a factor in how eight athletes were made ineligible by the IWF. Moving forward this needs to be addressed to improve our capability.</p> <p>R Patterson states that there needs to be a written statement reporting on the self review made by the EG and what strategies have been put in place to ensure that this will not happen again.</p> <p>G Marshall wishes to draft a letter in response to Tina Balls request of a review but will get EG approval prior to sending this to her. All agreed.</p>
Item 9:	Selection Eligibility for OWNZ Member – E Pilkington
Matters	<p>An athlete has enquired as to whether they are eligible for selection if they are currently under investigation after being charged for an offence by the NZ Police.</p> <p>This athlete does not meet the eligibility clause in our selection policy - 2.a.i - which states:</p> <p><i>Not be under investigation for, charged with, or convicted or any criminal offence, unless any sentence imposed has been served by the Athlete;</i></p>
Decision or Recommendations	<p>Move by G Marshall to confirm that this athlete does not meet the criteria stated in the selection policy and therefore is not eligible for selection for any 2018 International event. Seconded by S Kent. Passed unanimously. E Pilkington to contact athlete.</p>
STRATEGIC ITEMS	
Item 10:	Plan for new IWF Body Weight Classes
Matters	<ul style="list-style-type: none"> ● New standards will be set by R Mann after the IWF have released their standards as he works off the percentages of the IWF standards. ● After discussion, it was decided that the tentative date for the new body weight classes will be implemented on 1st January 2019 ● S Kent mentions that he is finalizing 2019 selection policy with the new bodyweight classes. Once confirmed, the implementation date will be finalized by the EG at the end of July. ● Current national record holders will be recognized on the

	<p>OWNZ website.</p> <ul style="list-style-type: none"> • Current grading standards and weight classes will stay in place for all 2018 National Events.
Decision or Recommendations	All EG members agreed to the above plan.
Item 11:	Officers of OWNZ – Update & Reports
Matters	<p>Paule to check in with our officers and also request for reports to be submitted by the end of August for the AGM.</p> <ul style="list-style-type: none"> • National Selectors (Tony, Jodie & Jason) • HPD (Simon) • Secondary School Coordinator (Ray) • President & Technical Official Officer (Garry) • Anti Doping & Masters Organiser (Neroli) <p>As Neroli is not re-standing for the NI delegate position, and these are EG appointed roles, she is seeking confirmation that she can continue in these roles. In addition, she has been asked to submit an EOI to a newly formed Commonwealth Federation Masters committee. She is requesting support from the EG when applying for this international role.</p>
Decision or Recommendations	G Marshall move to support N King in her current positions and application to the Commonwealth Masters Federation committee. Seconded by A Jameson. Passed unanimously.
Item 12:	Bylaw & Constitution Changes – P Poulin
Matters	<p>Proposed bylaws changes:</p> <ul style="list-style-type: none"> • Replace General Manager by Administrator throughout • Para 7.3: Suggest we don't put a dollar value in the by-law so it doesn't have to be amended if fees change (right now it says \$100). Amend sentence to say: Clubs are required to pay OWNZ the annual affiliation fee, which is due by 1st January of that year. • Para 10.2: Suggest amending to : the duties of the <u>Secondary School Officer</u> (as opposed to National Anti-Doping Officer) • Have the same spelling for by-laws throughout (sometimes bylaws, sometimes by-laws so suggest using same spelling throughout <p>Proposed constitution changes (these must be circulated to all OWNZ members 14 days prior to the AGM):</p> <ul style="list-style-type: none"> • Replace General Manager by Administrator at paras 11 b ii, 11 d and 11 d ii X 2, 11 e iii X 2, 12 e X 2, 13 b ii, 13 b iii, 14 b i, 14 d vi, 14 g i, • Para 12 e) 3, rol instead of role. • Para 13 a) ii. and xvi. by-laws instead of by laws to keep same throughout the document <p>Discussion around adding an Athlete Representative as a Consultant to the Executive Group of OWNZ. This may require a Constitution Change/Addition.</p>
Decision or Recommendations	All EG members agree to the by-law changes and the suggested constitution changes which will be circulated to OWNZ members.

	<p>P Poulin suggests that the athlete representative could be selected from an EOI. This athlete rep would be invited to attend EG meetings to provide feedback on OWNZ policies and procedures.</p> <p>N King mentions that she would like to see more females within OWNZ encouraged to run for EG positions going forward. All agreed and current EG members are to approach some female OWNZ members in hopes that they might be interested.</p>
GENERAL BUSINESS	
J Dempsey	<p>Thanks E Pilkington for her hard work during her time with OWNZ. Wishes her all the best. G Marshall supports these comments.</p>
S Allan	<p>Reports that South Island Champs ran very well. Sunday ran a little overtime and some hiccups occurred but learning's were made from these and believe if they ran another competition in the future it would be an improved event. Great competition overall and the organisers did well!</p> <p>Mentions the need to develop referees in the South Island region so that there are experienced TO's running national events.</p> <p>2018 Nationals Organising Committee (S Allan, N King & P Poulin) discusses the entry fee options for this event. Budget to be finalised and proposal to be sent via email.</p>
A Jameson	<p>Andy refereed; bar loaded and competed at this event. Overall the competition went very well. The over running in time didn't bother many people. There were some inexperienced TO's at the event but CCW managed to pull the event off great. Brilliant set up/venue and wise decision to run trial events at the venue prior to the championship event.</p> <p>A Jameson is travelling to USA for 6 weeks so sends his apologies in for the next meeting. Also, mentions that he will not be re-standing for an EG position going forward.</p>
N King	<p>As the anti-doping officer, that the newly joined clubs especially those with CrossFit ties, are facilities that need more education in the Anti Doping area. The coaches of these clubs will be asked to complete the DFSNZ online modules. All agreed.</p>
S Kent	<p>Been working with HPSNZ and Waikato University post Commonwealth Games. A research grant has been approved for 20 female weightlifters to test how strength training influences women physiology. This is a new research topic, which is very exciting for our sport and younger women coming through the ranks. S Kent to put a plan in place around how they select the participants.</p> <p>Update on Junior World Championships.</p>
R Patterson	<p>Contacted by Charlotte Moss regarding individual sponsorship of athletes and what leverage they can have to recognise their individual sponsorships. N King mentions that this needs to be clarified, as there could be a risk of conflict of interests between the individual's sponsor and a potential OWNZ sponsor.</p> <p>Only Gold Sponsors of OWNZ are allowed to be on NZL Weightlifting Suits on the international stage.</p>
G Marshall	<p>Special mention to Roy Johansson who volunteered to bar load at the Oceania Championships and the great work he did.</p>

E Pilkington	Emma thanked all EG members for their support during her role with OWNZ, especially through all of the mistakes and successes. Grateful for all of the opportunities that she has been given over the last three years. Wishes everyone the best for the future and looks forward to keeping in touch!
Date & Time for next meeting:	Wednesday 8 th August 2018, 7.00pm
Meeting ended at:	10.05pm

NATIONAL RECORDS

Lyndsay Cunningham	30/08/57	48	46.60	Masters-W60	Snatch	26	25/05/18	Oceania Masters
Lyndsay Cunningham	30/08/57	48	46.60	Masters-W60	Snatch	28	25/05/18	Oceania Masters
Lyndsay Cunningham	30/08/57	48	47.80	Masters-W60	Clean & Jerk	29	23/06/18	Club contest
Lyndsay Cunningham	30/08/57	48	47.80	Masters-W60	Total	53	23/06/18	Club contest
Lyndsay Cunningham	30/08/57	48	47.80	Masters-W60	Total	55	23/06/18	Club contest
Amorangi Rayner	12/12/03	53	52.40	U15	Snatch	47	28/06/18	Oceania Champs
Amorangi Rayner	12/12/03	53	52.40	U15	Snatch	49	28/06/18	Oceania Champs
Amorangi Rayner	12/12/03	53	52.40	U15	Snatch	51	28/06/18	Oceania Champs
Amorangi Rayner	12/12/03	53	52.40	U15	Clean & Jerk	57	28/06/18	Oceania Champs
Amorangi Rayner	12/12/03	53	52.40	U15	Clean & Jerk	60	28/06/18	Oceania Champs
Amorangi Rayner	12/12/03	53	52.40	U15	Total	108	28/06/18	Oceania Champs
Amorangi Rayner	12/12/03	53	52.40	U15	Total	111	28/06/18	Oceania Champs
Sienna Fesolai	14/05/05	63	62.50	U15	Snatch	61	29/06/18	Oceania Champs
Sienna Fesolai	14/05/05	63	62.50	U15	Snatch	64	29/06/18	Oceania Champs
Sienna Fesolai	14/05/05	63	62.50	U15	Clean & Jerk	77	29/06/18	Oceania Champs
Sienna Fesolai	14/05/05	63	62.50	U15	Total	141	29/06/18	Oceania Champs
Samara Wright	26/08/01	63	62.60	Youth	Clean & Jerk	90	29/06/18	Oceania Champs
Samara Wright	26/08/01	63	62.60	Youth	Total	155	29/06/18	Oceania Champs
Samara Wright	26/08/01	63	62.60	Junior	Clean & Jerk	90	29/06/18	Oceania Champs
Samantha Hansen	2/07/99	69	67.90	Junior	Snatch	77	29/06/18	Oceania Champs
Kanah Andrews-Nahu	18/01/01	75	74.10	Youth	Total	194	29/06/18	Oceania Champs
Kanah Andrews-Nahu	18/01/01	75	74.10	Junior	Total	194	29/06/18	Oceania Champs
Stella Hampton	9/02/00	53	52.60	Junior	Snatch	66	7/07/18	South Island Champs
Stella Hampton	9/02/00	53	52.60	Junior	Clean & Jerk	82	7/07/18	South Island Champs
Stella Hampton	9/02/00	53	52.60	Junior	Total	148	7/07/18	South Island Champs
Abbie Cederman	14/07/80	75	74.70	Masters-W35	Snatch	74	8/07/18	South Island Champs

Boris Prokofiev	27/12/47	94	87.40	Masters-M70	Clean & Jerk	53	23/06/18	Club contest
Boris Prokofiev	27/12/47	94	87.40	Masters-M70	Clean & Jerk	56	23/06/18	Club contest
Boris Prokofiev	27/12/47	94	87.40	Masters-M70	Clean & Jerk	57	23/06/18	Club contest
Boris Prokofiev	27/12/47	94	87.40	Masters-M70	Total	98	23/06/18	Club contest
Boris Prokofiev	27/12/47	94	87.40	Masters-M70	Total	101	23/06/18	Club contest
Boris Prokofiev	27/12/47	94	87.40	Masters-M70	Total	102	23/06/18	Club contest
Kitini Taihuka	9/01/03	85	81.20	U15	Snatch	3	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Snatch	97	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Snatch	101	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Clean & Jerk	106	29/06/18	Oceania Champs

Kitini Taihuka	9/01/03	85	81.20	U15	Clean & Jerk	114	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Clean & Jerk	121	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Total	207	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Total	215	29/06/18	Oceania Champs
Kitini Taihuka	9/01/03	85	81.20	U15	Total	222	29/06/18	Oceania Champs
Lester Keene	5/05/65	69	69.00	Masters-M50	Snatch	86	7/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Snatch	76	8/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Snatch	80	8/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Clean & Jerk	110	8/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Clean & Jerk	113	8/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Total	185	8/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Total	190	8/07/18	South Island Champs
Andy Jameson	1/03/63	85	84.60	Masters-M55	Total	193	8/07/18	South Island Champs